



COMMERCIAL RENTAL OR LEASE APPLICATION

PROPERTY ADDRESS & UNIT _____
MONTHLY RENT _____ **DEPOSIT** _____

A) BUSINESS INFORMATION (Business that will be located at above address)					
Legal Entity Name		Type of Entity (e.g. S Corp, LLC, etc.)		EIN (if incorporated)	
DBA Name		Type of Business(es) & Intended Use of Property		Trade / Professional License? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> Not Required	
License Number (if applicable)		Current Business Address <input type="checkbox"/> Own <input type="checkbox"/> Rent		City	
State		Zip		How Long?	
Phone Number(s)		Website		Current Annual Gross Revenue	
Number of Employees		Parking Spaces Needed			

B) APPLICANT INFORMATION: APPLICANT 1					
Last Name		First Name		Middle	
Date of Birth		Social Security Number		Driver's License Number	
Email		Home / Work Phone Number		Cell Phone Number	
Current Residential Address <input type="checkbox"/> Own <input type="checkbox"/> Rent		City		State Zip	
How Long?		Previous Residential Address (if at current address less than 3 years)		City	
State Zip		How Long?		Mailing Address (if different from Current Residential Address)	
City		State Zip		*Employer Name / <input type="checkbox"/> Self Employed by Business in A) above	
Occupation / Position		How Long?		**Monthly Gross Income	
Other Income Source		**Monthly Gross Income			

C) APPLICANT INFORMATION: APPLICANT 2					
Last Name		First Name		Middle	
Date of Birth		Social Security Number		Driver's License Number	
Email		Home / Work Phone Number		Cell Phone Number	
Current Residential Address <input type="checkbox"/> Own <input type="checkbox"/> Rent		City		State Zip	
How Long?		Previous Residential Address (if at current address less than 3 years)		City	
State Zip		How Long?		Mailing Address (if different from Current Residential Address)	
City		State Zip		*Employer Name / <input type="checkbox"/> Self Employed by Business in A) above	
Occupation / Position		How Long?		**Monthly Gross Income	
Other Income Source		**Monthly Gross Income			

* Employment information will be verified (if applicable)
 ** Attach two most recent paystubs, most recent tax return, or other independently verifiable document to substantiate income

ATTACH ADDITIONAL SHEETS FOR ALL APPLICANTS ON RENTAL OR LEASE AGREEMENT

D) ADDITIONAL APPLICANT INFORMATION					
Mark all that apply to any Applicant:					
<input type="checkbox"/> Ever Filed Bankruptcy		<input type="checkbox"/> Ever Been Evicted		<input type="checkbox"/> Has Bad Credit	
<input type="checkbox"/> Convicted of a Felony		<input type="checkbox"/> Intend to bring Pets to the Premises			
If any marked above, please explain:					

E) VEHICLE INFORMATION

List all business or applicant vehicles that may be present at the property during tenancy

Make / Model	Year	Color	License Number
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

F) EMERGENCY CONTACT INFORMATION

In case of emergency please contact

Name(s)	Relationship(s)	Home / Work Phone Number(s)	Cell Phone Number
_____	_____	_____	_____
Address(es)	City		State Zip
_____	_____		_____

G) MARKET SURVEY INFORMATION

Reason for leaving current location:

Became aware of this property through:

 Creative Property Management Office
 "For Rent" Sign
 Referral by a Friend
 Internet – Website: _____
 Other: _____

All applicants represent that the above information is true and correct and hereby authorizes the investigation and verification thereof and credit inquiries to investigate credit worthiness. All applicants also authorize Creative Property Management to release credit information or information regarding tenancy to any person making inquiry.

All applicant(s) agree(s) to the following:

- 1) All rents are due on the first day of the month with no exceptions.
- 2) Currently Vacant Properties: Rent will begin on the day stated in the rental or lease agreement. A full first month's rent and security deposit must be paid at the time of signing the rental or lease agreement. If the application is approved, but the rental or lease agreement is not signed and a full first month's rent and security deposit have not been received, the property will not be held and will remain available to other applicant(s).
- 3) Currently Occupied Properties: The rental or lease agreement must be signed and the security deposit must be paid, otherwise the property will not be held and will remain available to other applicants. If the applicant(s) paid the security deposit and signed the rental or lease agreement and then decide against renting the property, the security deposit will not be refunded until the property is rented to another approved applicant and the rent for any vacant days will be withheld from the deposit. The balance (if any) will be returned. In the unlikely event that a current tenant does not vacate on time we will refund the deposit upon request.
- 4) All tenants must sign the rental or lease agreement, pay the full first month's rent and full security deposit prior to taking occupancy. There are no exceptions.
- 5) The applicant(s) has inspected the property interior and exterior and accept(s) its condition. Currently occupied units will be clean when the present tenant vacates.
- 6) The property may only be used for the intended use stated above and not for any other use, including residential use.
- 7) Smoking is not allowed anywhere inside or outside at the property.
- 8) Pets are not permitted on the property.

DATE _____

SIGNATURE APPLICANT 1

SIGNATURE APPLICANT 2

SIGNATURE APPLICANT 3

SIGNATURE APPLICANT 4

OFFICE USE ONLY: DATE _____ APPROVED _____ DISAPPROVED _____

COMMENTS: